



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
(A State University established by the Govt. of NCT of Delhi)
Sector-16-C, Dwarka, New Delhi-110078



Notification No. 57 /2025

F. No. GGSIPU/DI (Academic) /Misc/2025/ 555

Dated: 28/05/2025

**INDICATIVE PROCEDURE FOR VERIFICATION OF DOCUMENTS OF ALL THE
ALLOTTED & PART ACADEMIC FEE PAID CANDIDATES (ONLINE COUNSELLING)
- POST VERIFICATION**

1. Please refer to the University Notification No. 25/2025, F.No. GGSIPU/DI(Academic)/Misc/2025/440 dated 07.05.2025, vide which it was informed that the Verification of Documents uploaded by the candidates for all the candidates pursuant to the Allotment of Seat will be carried out by the University. It was also informed that detailed information pertaining to his activity will be notified in the subsequent counseling notices.
2. In reference to above and consequent to the approval of Competent Authority of GGSIPU, it is to inform all the stakeholders about the implementation of this procedure pertaining to Post Allotment Verification, where admissions shall be carried out in Online mode during Academic Session 2025-26.
3. The General Procedure shall be as follows :-
 - (a) The data such as Category, Region, Qualifying Exam Marks, etc., filled by candidates will be considered for allotment of seat, subject to Online verification of documents uploaded by the candidates on the portal.
 - (b) After the allotment of seat, the candidates will have to pay the Part Academic Fee of Rs. 96,000/- or Rs. 60,000/- (as applicable) to confirm the allotment and for participation in the subsequent round(s) of counselling, failing which, the candidate will lose any claim to the allotted seat. Online verification of document in respect of such candidates will be not carried out, as well as candidate will not be considered for any subsequent round of Online Counselling, even if he wishes to; before Spot Round.
 - (c) The candidate will be required to submit Willingness (either Freeze or Float) in their logins.
 - (d) In case of any discrepancies in the uploaded documents observed during the online document verification process, queries shall be raised and sent in the candidates' logins. Hence, the candidates will be required to visit their logins regularly.
 - (e) The candidate must respond to those queries raised, in online mode, within the stipulated time. In response to the query answered, if the uploaded document is found ok, then he/she will be eligible for next round; if candidate has chosen the 'FLOAT' option.
 - (f) Additional queries may be raised in case the discrepancies still persist, which candidates are required to respond in order to resolve queries.

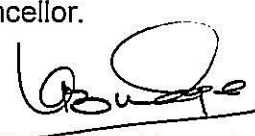
- (g) Failure to respond to the queries on time will lead to cancellation of the allotted seat and the candidates will no longer be able to participate as per claimed / filled data in the subsequent rounds of online counseling. The candidate will be eligible to participate in the subsequent round as per the Category/Region, etc so decided by the university on merit of the case. It is the responsibility of the candidate to check the online portal at regular intervals of time and respond to queries (if any) without fail within stipulated time. **NO SEPARATE INTIMATION WILL BE GIVEN TO THE CANDIDATES.**
- (h) For candidates whose Category/Region/marks in qualifying examination/fulfilling of eligibility criteria etc document is found to be incorrect OR who do not respond to queries with regard to Category / Region document, the Category/Region will be changed by the University and the same will be final for the purpose of seat allocation as per his/her merit.
- (i) If a candidate submits the correct documents again, prior to next round of Online Counselling, then he/she will be given the benefit of his / her Category and Region etc again and will also eligible to participate in upcoming online round(s) of counseling, for the available seat(s) as per his/her merit.
- (j) In next round, same procedure shall be implemented for newly registered / allotted candidates.
- (k) In addition to above, the eligibility/ correctness of documents of the allotted candidates shall also be verified by the respective allotted college/ institute at the time of Physical Reporting. If at that stage, the allotted candidate fail to produce the requisite documents against his/her claimed allotment, his/her allotted shall be cancelled with immediate effect.

All candidates are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.


(Prof Udayan Ghose)
Director Incharge (Academic)

Copy forwarded to the following for necessary action:-

1. AR, O/o VC Sectt., for kind information of the Hon'ble Vice Chancellor.
2. AR, O/o Registrar, for kind information of the Registrar.
3. Guard file.


(Dr. Vijay Kumar)
Deputy Registrar (Academic)